

USGA Handicap Review Tool Phase 1 User Guide

Handicap Review Tab

Individual golfers can be selected to receive a handicap review in the Admin Portal.

Upon visiting the selected golfer's profile, the 'Handicap Review' tab can be selected to produce a page will display the information pertaining to handicap review.

The screenshot shows the profile for Jennifer Day. At the top right, there are buttons for 'Add Golfer', 'Add Club', and 'Add Association'. Below these are two circular badges: 'H.L. 10.0' and 'Low H.L. 10.0' with the date '07/31/2024'. A navigation bar contains 'Handicap Management', 'Score Maintenance', 'Post a Score', 'Profile', 'Audit Log', and 'Handicap Review' (highlighted with a red box). Below the navigation bar, there are buttons for 'Modify H.L.', 'Modify Low H.L.', 'Withdraw H.L.', and 'Special Update'. A section titled 'Revision Scores' shows a table with columns: Type, Date, Score, C.R./Slope, PCC, Diff., ESR, Adj., and Course Name / Tee. The table contains six rows of data. To the right of the table, it says 'Total Differential: 79.6'.

Type	Date	Score	C.R./Slope	PCC	Diff.	ESR	Adj.	Course Name / Tee
☆ CH	07/20/2024	79	71.4 / 129	-	6.7	-	-	Deal Golf & Country Club / Red
☆ CH	07/18/2024	79	71.4 / 129	-	6.7	-	-	Deal Golf & Country Club / Red
☆ CH	07/17/2024	79	71.4 / 129	-	6.7	-	-	Deal Golf & Country Club / Red
H	07/15/2024	85	71.4 / 129	-	11.9	-	-	Deal Golf & Country Club / Red
H	07/14/2024	85	71.4 / 129	-	11.9	-	-	Deal Golf & Country Club / Red
H	07/13/2024	85	71.4 / 129	-	11.9	-	-	Deal Golf & Country Club / Red

New Handicap Review

The 'New Handicap Review' button will initiate a new handicap review for the selected golfer.

The screenshot shows the 'Handicap Review' tab selected. Below the navigation bar, there are buttons for 'Modify H.L.', 'Modify Low H.L.', 'Withdraw H.L.', and 'Special Update'. A section titled 'Most Recent Handicap Review' contains the text: 'To initiate a new handicap review for this golfer, press the button below.' Below this text is a red button labeled 'New Handicap Review'.

This will produce a pop-up confirming that you would like to perform a new Handicap Review for the golfer.

Are You Sure?



Are you sure you want to perform a new Handicap Review for Jennifer Day ?

Cancel

Confirm

Clicking 'Confirm' will run a handicap review on the golfer. If the review results in a recommended Handicap Index® adjustment, the review details will appear under 'Most Recent Handicap Review'. When a review results in no recommended adjustment, the results will be available under 'Handicap Review History'.

Most Recent Handicap Review

The 'Most Recent Handicap Review' section contains information about the most recent and pending handicap review. An entry will appear in this section after a handicap review is initiated and results in a recommended Handicap Index adjustment. An admin can choose whether to accept the adjustment by clicking the 'Apply' or 'Deny' button in the bottom right corner of the section. Additionally, if the recommended adjustment is applied, the 'Details' button in the table will produce a screen including an in-depth analysis into the review.

Most Recent Handicap Review

To initiate a new handicap review for this golfer, press the button below.

New Handicap Review

You must Apply or Deny the most recent run handicap review prior to initiating a new one

Date & Time	Scores Posted	Total High Flags	Total Low Flags	% High Flags	% Low Flags	Adjustment	Details
07/23/2024 10:48:50	23	0	3	0.0%	13.0%	-1	Details

Apply

Deny

The message "You must Apply or Deny the most recent run handicap review prior to initiating a new one" will appear along with the most recent handicap review. Once a selection has been made regarding the previous review, the 'New Handicap Review' button can be used again.

Handicap Review History

After initiating a handicap review for a golfer, the results will be displayed under 'Handicap Review History'. Within this table you can see the following information about past handicap reviews:

- Date & Time Initiated

- Total Scores Posted during Review Period
- Total High Flags
- Total Low Flags
- % High Flags
- % Low Flags
- Recommended Adjustment Value
- Adjustment Applied (Yes/No)
- Data & Time Applied

Reviews with a corresponding recommended Handicap Index adjustment will include a ‘Details’ button that, once clicked, will provide a screen with more details of the review. Note: there is no ‘Details’ button when the recommended adjustment is 0.

Handicap Review History

To view the details of a specific Handicap Review, press the "Details" link.

Most Recently Applied Adjustment

Date & Time	Scores Posted	Total High Flags	Total Low Flags	% High Flags	% Low Flags	Adjustment	Applied	Date & Time Applied	
07/23/2024 10:48:50	23	0	3	0.0%	13.0%	- 1	Yes	07/23/2024 10:50:47	Details
07/22/2024 12:12:38	23	0	3	0.0%	13.0%	- 1	No	07/23/2024 10:42:48	Details
07/22/2024 12:12:02	22	0	2	0.0%	9.1%	0	No	07/22/2024 12:12:02	
07/22/2024 12:10:58	20	0	0	0.0%	0.0%	0	No	07/22/2024 12:10:58	

1 of 1 pages (4 items)

Detailed View

Additional analysis on a handicap review can be accessed by clicking the ‘Details’ button associated with a review.

Handicap Review Details



Jennifer Day

GHIN Number: 12419917

Review Run

07/23/2024 10:48:50

Handicap Index*

9.0M

Low H.I.™

9.0

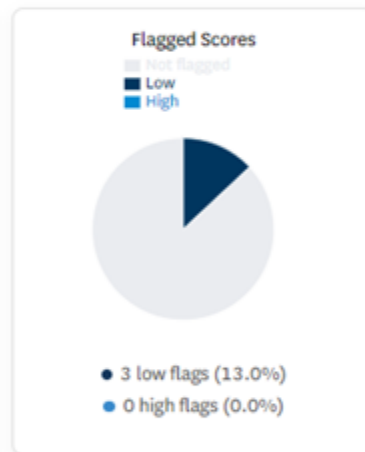
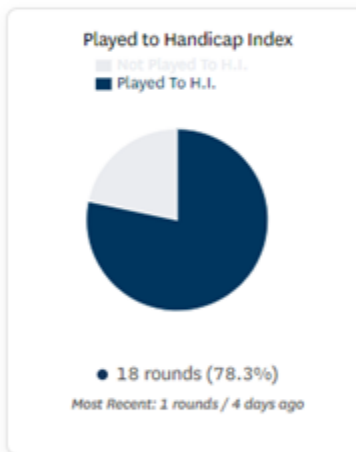
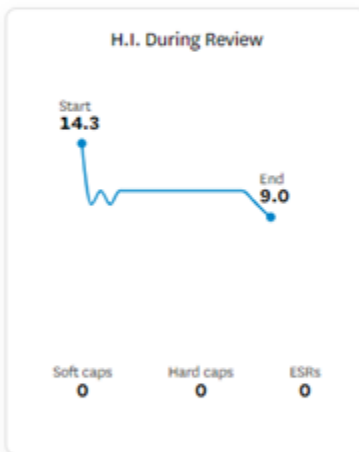


Handicap Index was adjusted by -1
Decreased from 10.0 to 9.0

Applied on 07/23/2024 at 10:48:50

23 Scores in Review Period

07/23/2023 - 07/23/2024



Additional review details

General Rounds		Competition Rounds		Handicap Index	
Total	Avg. Diff.	Total	Avg. Diff.	Min	Max
20	13.0	3	6.7	10.0	10.0

Scores in Review



The top left of the screen displays the golfer's name and their GHIN® number. At the top right of the screen, the time the review was run as well as the golfer's Handicap Index and Low Handicap Index™ at the time of the review are shown.

The adjustment value (upward or downward) is also shown along with the adjusted Handicap Index. If a decision on the adjustment has not been made, 'Apply' and 'Deny' buttons will be available for the admin to make their selection.

The detailed view gives deeper insight into the review with 3 visual representations:

- 'H.I. During Review' – Line graph showing change in H.I.
- 'Played to Handicap Index' – Pie chart showing % of rounds played to H.I.

- ‘Flagged Scores’ – Pie chart showing % of low flags and % of high flags.

‘Additional Review Details’ displays further information regarding total rounds and the average Score Differentials™ from general rounds and competition rounds along with the minimum and maximum Handicap Index of the golfer under review.

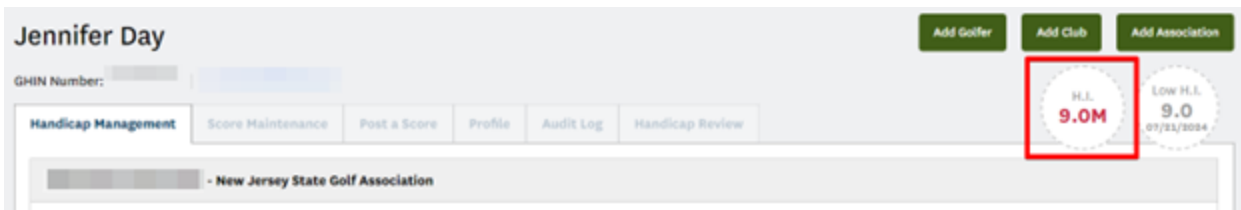
The ‘Scores in Review’ section of the detailed view displays all the rounds evaluated in the review period. Scores highlighted in yellow represent scores that have been flagged. The flags assigned to these scores are shown under the ‘Flagged’ column.

Type	Date Played	Score	C.R./Slope	Diff.	Course Name / Tee	Date Posted	Flagged
CH	07/20/2024	79	71.4 / 129	6.7	Deal Golf & Country Club / Red	07/23/2024 10:54:39	Low
CH	07/18/2024	79	71.4 / 129	6.7	Deal Golf & Country Club / Red	07/23/2024 10:54:39	Low
CH	07/17/2024	79	71.4 / 129	6.7	Deal Golf & Country Club / Red	07/23/2024 10:54:39	Low
H	07/15/2024	85	71.4 / 129	11.9	Deal Golf & Country Club / Red	07/23/2024 10:54:39	
H	07/14/2024	85	71.4 / 129	11.9	Deal Golf & Country Club / Red	07/23/2024 10:54:39	
H	07/13/2024	85	71.4 / 129	11.9	Deal Golf & Country Club / Red	07/23/2024 10:54:39	
H	07/12/2024	85	71.4 / 129	11.9	Deal Golf & Country Club / Red	07/23/2024 10:54:39	
H	07/11/2024	85	71.4 / 129	11.9	Deal Golf & Country Club / Red	07/23/2024 10:54:39	
H	07/10/2024	85	71.4 / 129	11.9	Deal Golf & Country Club / Red	07/23/2024 10:54:39	
H	07/09/2024	85	71.4 / 129	11.9	Deal Golf & Country Club / Red	07/23/2024 10:54:39	
H	07/08/2024	85	71.4 / 129	11.9	Deal Golf & Country Club / Red	07/23/2024 10:54:39	
H	07/07/2024	85	71.4 / 129	11.9	Deal Golf & Country Club / Red	07/23/2024 10:54:39	

Applying a Recommended Handicap Index Adjustment

There are two possible ways of applying a recommended adjustment to a golfer’s Handicap Index. Under the ‘Most Recent Handicap Review’ section, an admin can select the ‘Apply’ button to apply the adjustment. Additionally, the ‘Apply’ button will also be available after selecting the ‘Details’ button for a review.

After applying the adjustment, the golfer’s Handicap Index will be updated within their profile. The Handicap Index will include an ‘M’ next to the number to indicate an adjustment (or modification) has been put in place. The application of adjustments are eligible for soft caps and hard caps, making it possible for the golfer’s Handicap Index to not move the entire amount of the adjustment.



Denying a Recommended Handicap Index Adjustment

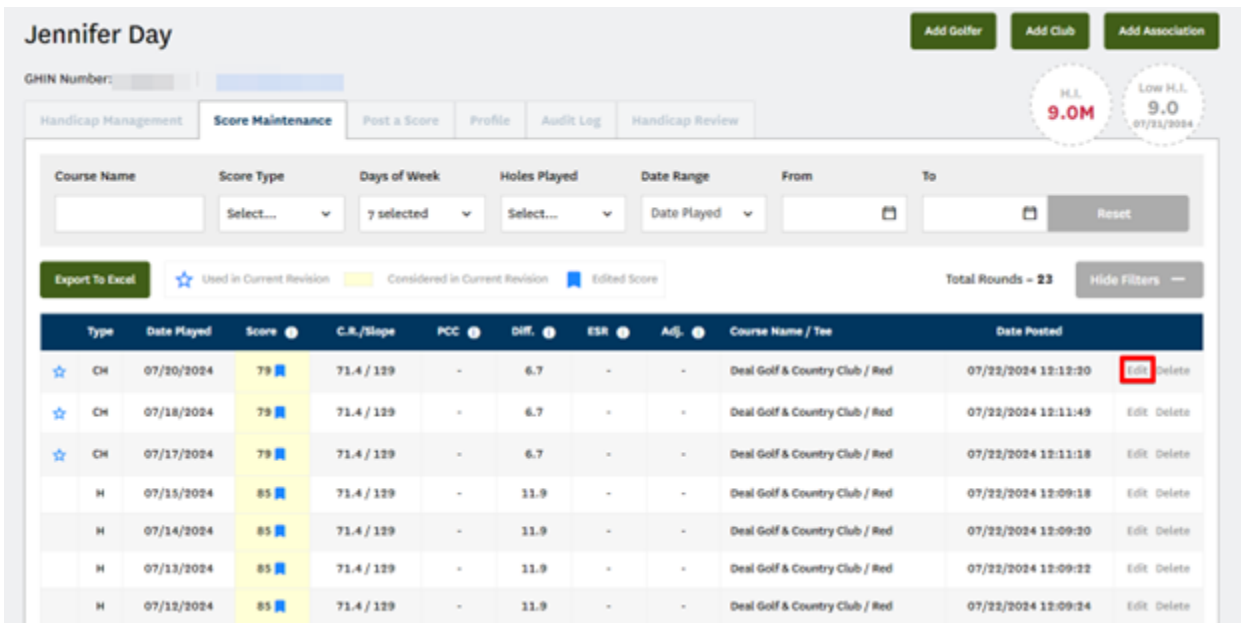
To deny a recommended Handicap Index adjustment, an admin can select the 'Deny' button under the 'Most Recent Handicap Review' section or press 'Deny' in the detailed view.

Denying an adjustment will result in no change to a golfer's Handicap Index.

To apply a Handicap Index adjustment different from the one recommended, use the 'Modify H.I.' button under the 'Handicap Management' tab.

Removing a Handicap Index Adjustment

A Handicap Index adjustment can be removed by navigating to the 'Score Maintenance' tab, selecting 'Edit' on the most recent score listed and clicking on 'Remove Score Differentials'. Once this is successfully completed, a user must then navigate to the 'Handicap Management' tab and select the 'Special Update' button. After confirming the special update, the adjustment and 'M' will be removed from the golfer's Handicap Index.





Edit Score



Date Played *

07/20/2024



Score Type

Home

Away

Competition

Holes

18

9

Choose Course / Tee Lookup Method



Home Courses/Tees



Course/Tee Search

Course/Tee Played *

Deal Golf & Country Club Red (71.4 / 129 / 73)



Front 9

Back 9

Total 18*

79

Remove Score Differentials

Close

Edit Score

Jennifer Day

Add Golfer

Add Club

Add Association

GHIN Number:

Handicap Management

Score Maintenance

Post a Score

Profile

Audit Log

Handicap Review

H.I.
9.0M

Low H.I.
9.0
07/11/2024

New Jersey State Golf Association

Modify H.I.

Modify Low H.I.

Withdraw H.I.

Special Update